

# DAMASCUS FARMERS MARKET

## 2017 Vendor Application and Agreement

**Business Name:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Mailing Address, City, State, Zip:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Alternate Phone:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Web Site URL:** \_\_\_\_\_

**Actual Business Location**

If your farm or business is not located at the above address, please include the address of your place of operation:

\_\_\_\_\_

**Vendor booth will be operated by: (Check all that apply)**

\_\_\_\_\_ Owner(s) or immediate family member(s)      \_\_\_\_\_ Employee(s)

**Vendor Type (Check one):**

- |                 |                        |                                       |                       |
|-----------------|------------------------|---------------------------------------|-----------------------|
| _____ Produce   | _____ Nursery/plants   | _____ Cut Flowers                     | _____ Arts & Craft    |
| _____ Honey     | _____ Herbs/Teas       | _____ Dairy/Cheese                    | _____ Soaps/skin care |
| _____ Eggs      | _____ Wood working     | _____ Pet supplies                    | _____ Processed Foods |
| _____ Beer/Wine | _____ Mushrooms        | _____ Meat (chicken, beef, lamb, etc. |                       |
| _____ Fish      | _____ Sauce/Condiments | _____ Food Concessions                |                       |

Other - please describe \_\_\_\_\_

**Description of your products or services.** Please list all products you intend to sell. If pictures would help describe your products, please feel free to include them.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**2017 Market Fees:**

**Application Fee:** \$35 (*one-time annual fee*); Booth Rental Space: \$20.00 per day 10' x 10'  
**Discounted Market rates:**

- Partial Season (*10 Markets*) = 5% discount; \$190
- Full Season (*19 Markets*) Commitment = 10% discount; \$342

Number of stalls requesting: \_\_\_\_\_ X \$20 = \_\_\_\_\_ / per week.

The Market Manager will expect weekly attendance **UNLESS** otherwise stated. Please let the Manager know as soon as possible if there are weeks you anticipate not being present.

**Liability Insurance:**

\_\_\_\_\_ I will provide a certificate of insurance with my application or provide it at my first market appearance. (*Note: insurance is required of all vendors selling value-added consumable products (such as canned goods, baked goods, etc) and recommended for all others.*)

**Your application must include:**

- Signed vendor contract
- Application form completed
- All copies of necessary licenses and certificates as described in the Vendor Guide.
- Application fee (\$35 - refunded if not selected as a vendor).
- Optional: Pay the weekly booth fee in advance (or pay on the day of the market).

**VENDOR Contract** (Must be signed or application may be returned)

I have read and understood the Damascus Farmers Market Vendor Guide for the 2017 season and will abide by its rules.

I understand that although some regulations have been included in the Vendor Guide, there has been no attempt to be exhaustive in coverage; I am wholly responsible for ensuring I know and meet all regulatory requirements pertaining to my selling at the Market.

Print Name \_\_\_\_\_ Business Name \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

**Set up 1:30 PM to 2:45 PM, with all vehicles out of the market area by 2:45 PM.**  
**Vendors arriving late must check with the Market Manager before entering the Market**

**Market Hours 3:00 PM to 7:00 PM**

**Vehicles may enter the market area after 7:00 PM and must be off-site by 7:45 PM.**

**Return the completed form via email or mail to:**

**Damascus Farmers Market**  
**c/o Leslie Shalduha, Market Manager**  
**P.O. Box 1084, Boring, OR 97009**  
**[damascusfarmersmarket@yahoo.com](mailto:damascusfarmersmarket@yahoo.com)**